Government of India
Department of Atomic Energy
Directorate of Construction, Services & Estate Management

Request for Proposal

NIT No. DCSEM/CQD/QSA/RFP/MLCP-PEB/24-25/NIT/33 dt.20.12.2024

(Ref:- PQ NIT NO: DCSEM/CQD/QSA/EOI/MLCP-PEB/23-24/NIT/16 dtd. 31.08.2023)

Chief Engineer (CCG), Directorate of Construction, Services & Estate Management (DCSEM), DAE, 3rd Floor, V.S.Bhavan, Anushaktinagar, Mumbai-94, on behalf of the President of India, invites online **Request for Proposal (RFP)** applications through e-tendering mode from shortlisted & qualified, agencies for **"Engineering, Procurement & Construction (EPC Mode) work for Multi Level Car Parking (MLCP) having (G+4) structure using Pre-Engineered Building (PEB) at Anushaktinagar, Mumbai-400094."**

ई-निविदा के लिए बोलीदाताओं के लिए सूचना और निर्देश
INFORMATION AND INSTRUCTIONS FOR BIDDERS FOR e-TENDERING

भाग ए : ई-निविदा के लिए दिशानिर्देश:- ऑनलाइन बोली जमा करने के लिए निर्देश
PART A : GUIDELINES FOR E-TENDERING:- Instructions for Online Bid Submission

The bidders are required to submit soft copies of their bids electronically on the CPP Portal, using valid Digital Signature Certificates. The instructions given below are meant to assist the bidders in registering on the CPP Portal, prepare their bids in accordance with the requirements and submitting their bids online on the CPP Portal.

More information useful for submitting online bids on the CPP Portal may be obtained at: https://eprocure.gov.in/eprocure/app.

1. REGISTRATION

1) Bidders are required to enroll on the e-Procurement module of the Central Public Procurement Portal (URL:https://eprocure.gov.in/eprocure/app) by clicking on the link "**Online bidder Enrollment**" on the CPP Portal which is free of charge.
2) As part of the enrolment process, the bidders will be required to choose a unique username and assign a password for their accounts.
3) Bidders are advised to register their valid email address and mobile numbers as part of the registration process. These would be used for any communication from the CPP Portal.
4) Upon enrolment, the bidders will be required to register their valid Digital Signature Certificate (Class III Certificates with signing key usage) issued by any Certifying Authority recognized by CCA India (e.g. Sify / n Code / e Mudhra etc.) with their profile.

5) Only one valid DSC should be registered by a bidder. Please note that the bidders are responsible to ensure that they do not lend their DSC's to others which may lead to misuse.

6) Bidder then logs in to the site through the secured log-in by entering their user ID / password and the password of the DSC /e-Token.

2. SEARCHING FOR TENDER DOCUMENTS

1) There are various search options built in the CPP Portal, to facilitate bidders to search active tenders by several parameters. These parameters could include Tender ID, Organization Name, Location, Date, Value, etc. There is also an option of advanced search for tenders, wherein the bidders may combine a number of search parameters such as Organization Name, Form of Contract, Location, Date, Other keywords etc. to search for a tender published on the CPP Portal.

2) Once the bidders have selected the tenders they are interested in, they may download the required documents / tender schedules. These tender scan be moved to the respective 'My Tenders 'folder. This would enable the CPP Portal to intimate the bidders through SMS/e- mail in case there is any corrigendum issued to the tender document.

3) The bidder should make a note of the unique Tender ID assigned to each tender, in case they want to obtain any clarification / help from the Helpdesk.

3. PREPARATION OF BIDS

1) Bidder should take into account any corrigendum published on the tender document before submitting their bids.

2) Please go through the tender advertisement and the tender document carefully to understand the documents required to be submitted as part of the bid. Please note the number of covers in which the bid documents have to be submitted, the number of documents - including the names and content of each of the document that need to be submitted. Any deviations from these may lead to rejection of the bid.

3) Bidder, in advance, should get ready the bid documents to be submitted as indicated in the tender document / schedule and generally, they can be in PDF / XLS / RAR / DWF/JPG formats. Bid documents may be scanned with 100 dpi with black and white option which helps in reducing size of the scanned document.

4) To avoid the time and effort required in uploading the same set of standard documents which are required to be submitted as a part of every bid, a provision of uploading such standard documents (e.g. PAN card copy, annual reports, auditor certificates etc.) has been provided to the bidders. Bidder scan use "My Space" or ''Other Important Documents'' area available to them to upload such documents. These documents may be directly submitted from the "My Space" area while submitting a bid, and need not be uploaded again and again. This will lead to a reduction in the time required for bid submission process.

Note: *My Documents space is only a repository given to the Bidders to ease the uploading process. If Bidder has uploaded his Documents in My Documents space, this does not automatically ensure these Documents being part of Technical Bid.*

4. SUBMISSION OF BIDS

1) Bids shall be submitted online only at CPPP website : https://eprocure.gov.in/eprocure/app

2) Bidder should log into the site well in advance for bid submission so that they can upload the bid in time i.e. on or before the bid submission time. Bidder will be responsible for any delay due to other issues.

3) The bidder has to digitally sign and upload the required bid documents one by one as

indicated in the tender document.

4) Bidder has to select the payment option as “offline” to pay the tender fee / EMD as applicable and enter details of the instrument.

5) Bidder should prepare the EMD as per the instructions specified in the tender document. The original should be received by the concerned official, on or before last date of EMD submission as per NIT or as specified in the tender documents. The details of the DD/any other accepted instrument, physically sent, should tally with the details available in the scanned copy and the data entered during bid submission time. Otherwise the uploaded bid will be rejected.
6) The agency shall download the pre bid clarification if any for the work and upload the same (scanned copy) duly signed and sealed. The revised documents (if any) shall be uploaded in e tender portal.
7) Bidders are requested to note that they should necessarily submit their financial bids in the format provided and no other format is acceptable. If the price bid has been given as a standard BOQ format with the tender document, then the same is to be downloaded and to be filled by all the bidders. Bidders are required to download the BOQ file, open it and complete the SKY BLUE coloured (unprotected) cells with their respective financial quotes and other details (such as name of the bidder). No other cells should be changed. Once the details have been completed, the bidder should save it and submit it online, without changing the filename. If the BOQ file is found to be modified by the bidder, the bid will be rejected.
8) Tenders are advised to upload their documents well in advance, to avoid last minutes rush on the server or complications in uploading. DCSEM, in any case, shall not be held responsible for any type of difficulties during uploading the documents including server and technical problems whatsoever.
9) Bid documents may be scanned with 100 dpi with black and white option which helps in reducing size of the scanned document.
10) The server time (which his displayed on the bidders’ dash board) will be considered as the standard time for referencing the deadlines for submission of the bids by the bidders, opening of bids etc. The bidders should follow this time during bid submission.
11) Submission of the tender documents after the due date and time (including extended Period) shall not be permitted.
12) All the documents being submitted by the bidders would be encrypted using PKI encryption techniques to ensure the secrecy of the data. The data entered cannot be viewed by unauthorized persons until the time of bid opening. The confidentiality of the bids is maintained using the secured Socket Layer 128 bit encryption technology. Data storage encryption of sensitive fields is done. Any bid document that is uploaded to the server is subjected to symmetric encryption using a system generated symmetric key. Further this key is subjected to asymmetric encryption using buyers/bid opener’s public keys. Overall, the uploaded tender documents become readable only after the tender opening by the authorized bid openers.
13) The uploaded tender documents become readable only after the tender opening by the authorized bid openers.
14) Upon the successful and timely submission of bids (i.e. after Clicking “Freeze Bid Submission” in the portal), the portal will give a successful bid submission message & a bid summary will be displayed with the bid no. and the date & time of submission of the bid with all other relevant details.
15) The bid summary has to be printed and kept as an acknowledgement of the submission of the bid. This acknowledgement may be used as an entry pass for any bid opening meetings.

16) Intending Bidders are advised to visit this website regularly till closing date of submission to keep themselves updated as any change/ modification in the tender will be intimated through this website only by corrigendum / addendum/ amendment.

5. ASSISTANCE TO BIDDERS

1) Any queries relating to the tender document and the terms and conditions contained therein should be addressed to the Tender Inviting Authority for a tender or the relevant contact person indicated in the tender.
2) Any queries relating to the process of online bid submission or queries relating to CPP Portal in general may be directed to the 24x7 CPP Portal Help desk.

भाग बी: एनआईटी विवरण :-PART B: NIT DETAILS:-

1	एनआईटी संख्या NIT No.	**DCSEM/CQD/QSA/RFP/MLCP-PEB/24-25/NIT/33 dt.20.12.2024** **(Ref:- PQ NIT NO: DCSEM / CQD / QSA / EOI/ MLCP-PEB/23-24/NIT/16 dtd.31.08.2023)**
2	कार्य का नाम Name of work	**Engineering, Procurement & Construction (EPC Mode) work for Multi Level Car Parking (MLCP) having (G+4) structure using Pre-Engineered Building (PEB) at Anushaktinagar, Mumbai-400094.**
3	निविदा में डाली गई अनुमानित लागत Estimated cost put to tender	**Rs.8500.00 lakh**
4.	ईएमडी EMD	Earnest Money Deposit (EMD) of **Rs.95.00 Lakh** to be submitted in the form of Bankers Cheque of a Commercial bank or Account payee Demand draft of a Commercial bank or Fixed Deposit Receipt (FDR) of a Commercial bank or Insurance Surety Bonds in favour of 'Pay & Accounts Officer, DCSEM, Mumbai'. **OR** The bidders may submit the EMD as follows: (i) **Rs.20.00 Lakh** will have to be deposited in the form as prescribed above **and** (ii) Balance amount of **Rs.75.00 Lakh** in the form of Bank Guarantee (including e-Bank Guarantee) issued by a Commercial bank having validity for six months from the date of submission of the tender and shall be scanned and uploaded by the intending bidders to the e-tendering website within the period of bid submission. • The Bank Guarantee shall be valid for 180 days from the last date of online submission of Tender. • Bank Guarantee not in the prescribed format shall not be accepted. • Cash and Cheque for Earnest Money Deposit will not be accepted. • Bank name and address: State Bank of India, BARC, Trombay, Mumbai-400085. • IFSC code of beneficiary bank: SBIN 0001268

5	पूरा होने की अवधि Completion period	**18 months (6 months for planning, designing and obtaining statutory approvals for commencement of work + 12 months for execution and completion of work).**
6	निविदा दस्तावेज का शुल्क Fee of Tender Document	Nil
7	निविदा प्रसंस्करण शुल्क Tender Processing Fee	Nil
8	सुरक्षा जमा Security Deposit	2.5% of Tendered value.
9	निष्पादन की गारंटी Performance Guarantee	5% of Tendered value.
10	डाउनलोड के लिए निविदा दस्तावेजों की उपलब्धता की तिथियां Dates of availability of Tender Documents for download	**From 20.12.2024 (12:00 hrs.) to 27.01.2025 (17:00 hrs.)** on CPPP website https://eprocure.gov.in/eprocure/app NIT is also available on website www.dcsem.gov.in for view only.
11	बोली-पूर्व प्रश्न अपलोड करना Uploading of Pre-bid Queries	**From 20.12.2024 (12:30 hrs.) to 30.12.2024 (17:00 hrs)** on CPPP website https://eprocure.gov.in/eprocure/app **or** queries may be sent to headqsa@dcsem.gov.in
12	बोली-पूर्व बैठक Pre-bid Meeting	Pre Bid Meeting will be held on **03.01.2025** (11: 00 Hrs. to 13:00 Hrs.). Pre Bid meeting will be held at 'Office of CE (CCG), DCSEM, 3rd floor, North wing, V.S.Bhavan, Anushaktinagar, Mumbai-94'.
13	कार्य स्थल का दौरा Site Visit	The request for site visit may be sent to headqsa@dcsem.gov.in
14	निविदा ऑनलाइन जमा करने की प्रारंभिक तिथि Start date of online submission of Tender	From **13.01.2025 (11:00 hrs.)**
15	ऑनलाइन निविदा जमा करने की अंतिम तिथि और समय Last date and time of closing of online submission of tenders	**27.01.2025 (17:00 hrs.)**
16	मूल डीडी/एफडीआर/बीजी आदि जमा करने की अंतिम तिथि ईएमडी आदि की ओर। Last date for submission of original DD/FDR/BG etc. towards EMD etc.	On or before **30.01.2025** (**17:00 hrs.)** in the 'Office of Head (QSA), 3rd Floor, DCSEM, North wing Extn., V.S. Bhavan, Anushaktinagar, Mumbai-400 094' in a **sealed envelope superscribed with name of work and NIT number.**

17	तकनीकी बोली के ऑनलाइन खुलने की तारीख और समय। Date and time of online opening of Technical Bid.	**31.01.2025 (15:30 hrs.)** in the 'Office of Head (QSA), 3rd Floor, DCSEM, North wing Extn., V.S. Bhavan, Anushaktinagar, Mumbai -400 094'.
18	योग्य बोलीदाताओं की वित्तीय बोलियां खोलने की तिथि Date of opening of Financial Bids of qualified bidders	Will be notified at a later date

Note: Department reserves the right to accept or reject the tender(s) in full or in part, without assigning any reason thereof. Tenders with any condition including conditional rebate shall be rejected forthwith.

1) Tender to be submitted on CPPP portal as indicated above.
2) Proposal must accompany with Earnest Money Deposit (EMD) for the amount indicated above in the prescribed format. In case, EMD is not received before specified date & time or is not in order, then the Proposal is liable to be rejected forthwith.
3) Successful Agency will have to submit Performance Guarantee.
4) Chief Engineer (CCG), DCSEM does not bind himself to accept the lowest proposal and reserves the right to reject any or all proposals received without assigning any reason. The Proposals, which are incomplete and have not addressed or fulfilled the requirements specified in tender documents, are liable for rejection.

भाग सी: पात्रता के लिए निविदा आवश्यकताएं :-

PART C: TENDER REQUIREMENTS FOR ELIGIBILITY: -

1. The intending bidder must read the terms and conditions as per "SECTION –1: NOTICE INVITING TENDERS" OF **"CONDITIONS AND CLAUSES OF CONTRACT – 2024 (For EPC Projects)"** carefully. **He should only submit his bid if he considers himself eligible and he is in possession of all the documents required.**

2. Information and Instructions for tenderers posted on website shall form part of tender document.

3. The tender document consisting of plans, specifications, the schedule of quantities of various types of items to be executed and the set of terms and conditions of the contract to be complied with and other necessary documents can be seen and downloaded from website CPPP site https://eprocure.gov.in/eprocure/app free of cost.

It is the responsibility of the tenderer to submit the EMD (hard copy) duly, signed in a sealed envelope superscribed mentioning name of work and NIT number in the "Office of Head (QSA), 3rd Floor, DCSEM, North wing Extn., V.S.Bhavan, Anushaktinagar, Mumbai-400094." on or before prescribed time & date of submission.

OBTAINING OF STANDARD DOCUMENTS: In addition to the above, the prospective agencies shall be required to possess following documents with them separately, which shall form part of Tender Documents for this work. These documents can be downloaded from the DCSEM's website www.dcsem.gov.in

i)	Conditions and Clauses of Contract (CCC) – 2024 (For EPC Projects), (Uploaded Separately with this Tender Documents)
ii)	Specifications for Civil Works – 2023
iii)	Specifications for Public Health Engg. Works-2023
iv)	Specifications for Electrical Works -2024
v)	Specifications for Mechanical Works-2024

4. The bid can only be submitted after uploading the mandatory scanned documents such as Banker's Cheque or Account payee Demand draft or Fixed Deposit Receipts or insurance surety bonds of any Commercial bank and Bank Guarantee of any Commercial Bank towards EMD in favour of **"PAY AND ACCOUNTS OFFICER, DCSEM, MUMBAI"** and other documents as specified.

5. On opening date, the contractor can login and see the bid opening process.

6. **PRICE BID : Schedule of price bid would appear in the form of BOQ_XXXX .xls**

The Financial Proposal/Commercial bid / BoQ format is provided as BoQ_XXXX.xls along with this tender document at https://eprocure.gov.in/eprocure/app. Bidders are advised to download this BoQ_XXXX.xls as it is and quote their offer/rates in the permitted column and upload the same in the commercial bid. **Bidder shall not tamper/modify**

downloaded price bid template in any manner. In case if the same is found to be tempered/modified in any manner, tender will be completely rejected and EMD would be forfeited and tenderer is liable to be banned from doing business.

Contractor must ensure to quote rate of each item. The column meant for quoting rate in figures appears in **SKY BLUE** colour. While selecting any of the cells a warning appears **to mandatorily fill all such cells with any value, including "0" (ZERO).**

7. In the case of bids in two / three stage system and if it is desired to submit revised financial bid then it shall be mandatory to submit revised financial bid. If not submitted then the bid submitted earlier shall become invalid.

8. The Department reserves the right to accept / reject any prospective application without assigning any reason thereof.

9. If the information furnished by the applicant is found to be incorrect at a later stage, they shall be liable to be debarred from tendering / taking up works in DCSEM.

Note: **Prospective agencies shall satisfy themselves of fulfilling all the NIT criteria before submission of tender. Department reserves the right of non-consideration of tender of the agencies not fulfilling the stipulated criteria.**

10. Make in India Clause: - The bidder should be "Class-I Local supplier" as defined in Public Procurement (Preference to Make in India), Order-2017, Order No."P-45021/2/ 2017-PP (BE-II)-Part(4)Vol. II, dated 19.07.2024 and as amended from time to time and submit the requirement as per the order. (Contractor has to submit an undertaking for the provisions of Public Procurement (Preference to Make in India) as per Annexure mentioned in the Tender).

11. Award criteria

11.1 The employer reserves the right, without being liable for any damages or obligation to inform the applicant, to:

a) Amend the scope and value of contract to the applicant.

b) Reject any or all the applications without assigning any reason.

11.2 Any effort on the part of the applicant or his agent to exercise influence or to pressurize the employer would result in rejection of his bid. Canvassing of any kind is prohibited.

भाग डी: स्कैन और अपलोड किए जाने वाले दस्तावेजों की सूची

PART D: LIST OF DOCUMENTS TO BE SCANNED & UPLOADED

1.	**FDR of any Commercial Bank against EMD**
2.	**Bank Guarantee of any Commercial Bank against EMD (if any).**
3.	**Tender Acceptance Letter as per Annexure-I.**
4.	**Undertaking for the provisions of Public Procurement (Preference to Make in India) (Annexure-II).**
5.	**Undertaking as per Annexure-III.**